



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 05-25-2016**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** May 19, 2016

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of May 23, 2016

<b>May 23, 2016 Monday</b>	Criminal Justice Collaborating Council (CJCC) Jefferson County Chief's and Sheriff's Association Presentation on Heroin "Comprehensive Approach to Potential Diversion Programs and Treatment Courts"+	12:00 p.m.	UW Extension 864 Collins, Rm 8/9, Jefferson
<b>May 24, 2016 Tuesday</b>	<b>*Highway Committee (Agenda Revised)</b>	<b>8:00 a.m.</b>	<b>Highway Conference Room 1425 Wisconsin Dr, Jefferson</b>
<b>May 25, 2016 Wednesday</b>	<b>*Administration and Rules Committee (Agenda Revised)</b>  Criminal Justice Collaborating Council (CJCC)	<b>8:30 a.m.</b>  12:00 p.m.	<b>Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson</b>  <b>Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson</b>
<b>May 26, 2016 Thursday</b>	<b>*Economic Development Consortium (Agenda Revised)</b>  <b>*Community Action Coalition for South Central Wisconsin, Inc.</b>	<b>8:30 a.m.</b>  <b>6:30 p.m.</b>	<b>UW Extension 864 Collins, Rm 12, Jefferson</b>  <b>Messiah Lutheran Church 5202 Cottage Grove Rd, Madison</b>
<b>May 27, 2016 Friday</b>	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>May 28, 2016 Saturday</b>	No Scheduled County Meetings		
<b>May 29, 2016 Sunday</b>	No Scheduled County Meetings		

**JEFFERSON COUNTY  
CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)  
CHIEF'S AND SHERIFF'S ASSOCIATION**

UW Extension  
864 Collins Road, Rm 8/9  
Jefferson, WI 53549

**Monday, May 23, 2016  
12:00 p.m.**

**PRESENTATION**

**Comprehensive Approach to Potential Diversion Programs and Treatment  
Courts**

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made



## Agenda

# Jefferson County Highway Committee Meeting

**\*Revised 05-20-2016**

**Tuesday, May 24, 2016**

**8:00am**

**Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549**

**Committee Members:** Don Reese-Chairman, Ron Buchanan-Vice Chairman,  
Mike Kelly-Secretary, James Braughler, Blane Poulson

**Highway Commissioner:** William T. Kern

### AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from May 3, 2016 Highway Committee meeting
7. Communications
8. Old Business      a. None
9. New Business      a. Review 2016 highway project schedules  
                              b. Discuss monthly financial account summary (YTD)  
                              **c. Discussion and possible action on the purchase of  
                                  a used digger derrick truck**
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (June 28, 2016)
13. Adjourn

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## **AGENDA**

**\*REVISED 05-24-2016**

### **Administration & Rules Committee**

**Jefferson County Courthouse  
311 S. Center Avenue  
Jefferson, WI 53549**

Wednesday, May 25, 2016, Room 112, 8:30 a.m.

#### **Committee Members**

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Election of Officers
5. Review of Agenda
6. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
7. Approval of the April 27, 2016 Committee meeting minutes
8. Approval of the April 19, 2016 County Board minutes on behalf of the County Board pursuant to Section 3.05 (2)(a) of the Board Rules in order to meet the publication requirement under Sec. 59.14 (2), Stats
9. Approval of the May 10, 2016 County Board meeting minutes
10. Communications
11. Discussion and possible action on resolution allowing the Clerk of Court to contract with the Department of Revenue for debt collection
12. **\*Discussion and possible endorsement of county administrator developing a county working group related to Fire/EMS with membership including municipalities, townships and Fire/EMS**
13. Discussion and possible action on committee chair meeting
14. Discussion and possible action on Council of Governments
15. Discussion and possible action on Wisconsin Counties Association (WCA) annual meeting resolution deadline
16. Discussion and possible action on resolutions, letters or reports from other governmental agencies
17. Discussion and possible action on Task Force assignments – County Board Committee and work flow process
18. Financial Reports (April)
  - a. Clerk of Courts
  - b. Corporation Counsel
  - c. County Administrator
  - d. County Board
  - e. County Clerk
  - f. Register of Deeds
19. County Administrator's monthly report
20. Discussion and possible action on tentative future meeting schedule and agenda items (June 29, 2016)  
All meetings in Room 112 at 8:30 a.m. unless noted
21. Adjourn

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## AGENDA

### JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**

311 S. Center Avenue

Jefferson, WI 53549

#### **Committee Members**

*Randy Koschnick*  
Circuit Court Judge

*Jim Schroeder*  
County Board Chair

*Susan Happ*  
District Attorney

*Paul Milbrath*  
County Sheriff

*Carla Robinson*  
Clerk of Courts

*John David*  
Mayor – City of Watertown

*Jeffrey De La Rosa*  
Public Defender's Office

*Martin Lastrilla*  
Department of Corrections

*Ben Wehmeier*  
County Administrator

*Kathi Cauley*  
Human Services Director

*J. Blair Ward*  
Corporation Counsel

*Lynn Forseth*  
Literacy Council Executive Director

*Dale Lutz*  
Lieutenant - Jefferson Police Dept.

**Wednesday, May 25<sup>th</sup>, 2016 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from April 27, 2016 meeting.
5. Public comment.
6. New Business
  - a) Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
  - b) Discussion and possible action of appointing Barb LeDeuc to the CJCC
  - c) Discussion and possible action on the Policy and Procedure Manual for the JCATC
7. Routine Reports
  - a) Update on monthly jail data
  - b) Update on JCATC outcomes and 2016 year to date (Sara Carpenter)
  - c) Update on SCRAM and Remote Breath
8. Updates on coordination with Recidivism Council and other agencies.
9. Discussion on heroin/opiates.
10. General discussion for long term objectives of the CJCC.
  - Out Brief from Treatment Courts Standards Training
  - Discussion and possible action on Treatment Courts Standard Training Action Plans
11. Agency updates.
12. Future meeting dates:

June 22, 2016	12:00 noon
July 27, 2016	12:00 noon
13. Future agenda items.
14. Adjourn.

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**May 26th 2016, 8:30 a.m.**  
864 Collins Road, Room 12, Jefferson, WI 53549

## **JCEDC BOARD AGENDA**

**\*REVISED 05-25-2016**

### **Board Members**

Chairman: John David – City of Watertown

Timothy Freitag – City of Jefferson, Linda Bagley-Korth – Cambridge, Steve Wilke – City of Lake Mills, TBD - Village of Johnson Creek, Mo Hansen – City of Waterloo, Pat Cannon – City of Whitewater, Matt Trebatoski – City of Fort Atkinson, Augie Tietz – County Supervisor, Jim Mode – County Supervisor, Timothy Smith – County Supervisor

- I. Call to Order
- II. Roll Call (Establish a quorum)
- III. Certification of Compliance with Open Meeting Laws
- IV. Approval of May 26, 2016 Agenda\*
- V. Approval of Minutes – April, 2016 \*#
- VI. Citizens' Comments. Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.
- VII. Election of Officers: Chair, Vice Chair, Secretary/Treasurer \* VIII. JCEDC Reports
  - A. Finance Reports – April, 2016 \*#
- IX. General Orders
  - A. External Committee Reports
    - 1. Wisconsin River Rail Transit Commission (2-5min summary) B. Homebuyer Counseling Update
  - C. Director's Report # X. Special
- Orders
  - A. Presentation of Feasibility Study Results #
  - B. Discussion and Possible Action on Implementation of Capital Campaign and Potential Hiring of Professional Services to Support the Campaign \* #
  - C. \*Discussion and Possible Action on Resolution to Supporting JCEDC Co-Application of EDA Grant \* # XI. New
- Business
  - A. Future Agenda Items
  - B. Upcoming Meetings/Seminars
- XII. Adjournment

\* Indicates a vote will be taken. # Indicates a document is enclosed.

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Annual Meeting Agenda  
Thursday, May 26, 2016  
Messiah Lutheran Church  
5202 Cottage Grove Rd, Madison, WI 53716  
Social Time and Supper 5:30  
Annual Meeting to Convene at 6:30

1. Welcome and Introductions
2. Declaration of Quorum and Call the Meeting to Order (Kristin Silva)
3. Presentation of Awards (Fred Schnook)
4. Remarks from Award Recipients
5. Executive Director's Report (Fred Schnook)
6. President's Report (Kristin Silva)
7. Announcement of Next Board Meeting and Location (Kristin Silva)
8. Committee Appointments (Action Needed) (Kristin Silva)
9. Minutes of the 2015 Annual Meeting (Action Needed)
10. Nominating Committee Report (Kristin Silva)
11. Election of Officers (Kristin Silva)
12. Remarks of Officers and Board Members
13. Possible Seating of New Board Members
14. Adjournment

# Office of the Sheriff – Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Jeffrey Parker, Chief Deputy**

Paul Wallace  
Administrative Captain



Jerry Haferman  
Patrol Captain



Duane Scott  
Jail Captain

## **AGENDA**

### **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**

Jefferson County Courthouse, Room 112  
311 S. Center Ave.  
Jefferson, WI 53549

**May, 27<sup>th</sup>, 2016 @ 8:30 a.m.**

**COMMITTEE MEMBERS: DWAYNE MORRIS, KIRK LUND, ED MORSE, DICK SCHULTZ, MICHAEL WINEKE**

1. Call to order
2. Roll call
3. Election of Committee Chair, Vice Chair and Secretary
4. Certification of compliance with open meetings law
5. Approval of the agenda
6. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time
7. Approval of the February 26, 2016 meeting minutes
8. Communications
9. Grants – Update of ongoing or new grants
10. Discussion and possible action on County Parking Ordinance
11. Report from the Sheriff
12. Review monthly bills and financial items (January - April 2016)
13. Report on the budget
14. Review monthly jail and patrol activity reports
15. Discuss / approve jail assessment fund items
16. Review Future Meeting Dates. Next meeting date is June 24<sup>th</sup>, 2016 (LE Committee)
17. Adjourn

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Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336  
Toll Free: Jefferson County 1.800.675.7310